



Sleek Direct London Limited
C/O Ken Judge & Associates Ltd
FAO Mr D Rose
The Barn
Monument Office
Maldon Road
Woodham Mortimer
CM9 6SN

Please ask for: Joanna Dymowska

Telephone: 01795 417381

Our Reference: 23/505558/FULL

2 October 2024

Dear Sir or Madam

Application No: 23/505558/FULL

Proposal: Proposed change of use of the existing first and second floor from office use (Class E) to residential (use class C3) including the erection of an additional third floor and a three storey rear extension to create a total of 22 self contained residential flat units.

Location: 87 High Street/1-5 Central Avenue Sittingbourne Kent ME10 4AU

I am writing to let you know that the above planning application will be reported to the Planning Committee meeting of the Council to be held in the Council Chamber at Swale House on 10 October 2024 at 7.00 pm.

There is limited space in our Council Chamber, members of the public can follow the proceedings of the planning committee meeting live via a weblink, which will be published on the Council's website.

This meeting is broadcast via MS Teams Live Event and if you would like to register to speak at the planning Committee meeting please view the agenda by visiting [Browse meetings - Planning Committee \(swale.gov.uk\)](#) and click on the link "Register to speak about item xxx" beneath the relevant Agenda Item. If you are unable to register online please contact democraticservices@swale.gov.uk or call 01795 417328 to register. You must register **by no later than noon on the day before the meeting** – i.e. 12:00pm on 9 October 2024.

Democratic Services will send a participation link to those registered to speak the day before the meeting.

MKPS – Working in Partnership with: Swale Borough Council

Please Note: All planning related correspondence for SBC should be sent to:

Mid Kent Planning Support, Maidstone House, King Street, Maidstone ME15 6JQ

Email: planningsupport@midkent.gov.uk

Access planning services online at: www.swale.gov.uk or submit an application via www.planningportal.co.uk

PLEASE NOTE – those registered to speak should **not use the link on the website as this is for viewing only.**

Registering to speak confers the right as follows:-

- (i) on a first-come, first-served basis, one speaker in support of, and one speaker against, an item for decision; or
- (ii) as a duly authorised representative of a Parish or Town Council affected by an item for decision; and
- (iii) the applicant or agent for the item

For further information on the process of public speaking at a committee meeting please contact democraticservices@swale.gov.uk or ring 01795 417328 **by no later than noon on the 9 October 2024.**

You may view the application online at <http://pa.midkent.gov.uk/online-applications> or <http://www.swale.gov.uk/planning-committee-diary-minutes>

You should also be aware that it may be necessary to make any information you give us publicly available.

Yours faithfully

Joanna Dymowska
01795 417381